HALF-DAY BRIEFING FOR CXOS, FOUNDERS AND BOARDS

Decide Where AI **Pays** in Your Business

Four hours, in person, on your own documents. Your leadership team leaves with three ranked use cases, named owners, clear guardrails and a 90-day plan.

DURATION	GROUP	FORMAT	OUTPUT
Half a day	**Up to 20 leaders**	**In person**	**A 90-day plan**
Four hours with one break	CXOs, founders and board members	At your office or offsite	Agreed before you leave the room

YOU NEED THIS IF

- Your teams use AI tools, but nobody can show what changed.
- Your board asks about AI strategy and the answer is a slide.
- You worry about staff pasting customer data into unapproved tools.
- Several pilots run at once, with no owner and no measure.

WHAT THE EVIDENCE SAYS

33% of frontline employees say leadership communicates clearly about AI.

66% of frontline AI users get limited or no guidance on what to do with the time they save.

28% see strong alignment between what leaders say about AI and what the company does.

Sources: BCG, AI at Work 2026 (n=11,749).

WHAT YOU LEAVE WITH

01 A shared picture
Every leader sees what current AI does well, where it fails and what it costs.

02 Three ranked use cases
Scored on hours saved, risk and effort, each with a named owner.

03 A first AI policy
Approved tools, a never-touch data list and review rules your teams follow from Monday.

04 A 90-day plan
Built on the SHARP Method, with dates, owners and the numbers you report.

THE AGENDA

Four Hours, Five Decisions

Every block ends in a decision your leadership team owns. We timebox each one, so the plan is ready when the session ends.

WHEN	MODULE	YOU LEAVE WITH
0:00	**Where AI stands in 2026** What changed this year: agents, reasoning models and research assistants. What the evidence says about returns.	A shared vocabulary
0:40	**AI on your own work** Live runs on your redacted board pack, pipeline report and customer log. Every leader drives the tool.	First-hand evidence
1:40	**Break** Fifteen minutes.	
1:55	**Use-case sprint** Each function lists its costliest tasks. We score them on hours, risk and effort, then rank the top three.	Three ranked use cases
2:50	**Guardrails** Data rules, approved tools, human review and your duties under India's Digital Personal Data Protection Act.	A first AI policy
3:30	**Your 90-day plan** Assign owners, set baselines and agree what you report at day 30, 60 and 90.	An agreed plan

HOW WE SCORE EACH USE CASE

Hours 1 TO 5
How many hours the task costs each week, across everyone who does it.

Low risk 1 TO 5
How safe it is if AI gets it wrong. Customer-facing and regulated work score low.

Low effort 1 TO 5
How fast you can build it with the tools and data you already have.

Score
H × R × E
The top three scores become your first workflows.

HOW IT RUNS

Before, During and After

BEFORE

- A 30-minute call with your sponsor to set goals.
- Three redacted documents, such as a board pack or a pipeline report.
- A list of the AI tools your teams already use.

DURING

- Two trainers in the room, one at the screen and one at the tables.
- Every leader works on a laptop with approved tools.
- Decisions recorded live on one shared page.

AFTER

- A written summary of decisions, use cases and owners.
- A day-30 call to check progress against the plan.
- A clear next step: SharpFirst for Teams or the AI Champions Program.

WHERE IT FITS IN THE SHARP METHOD

S Spot
Rank the costliest tasks and set baselines.

H Hands-on
Covered by other programs

A Apply
Covered by other programs

R Results
Agree the numbers you report at day 90.

P Practice
Covered by other programs

WHAT YOUR FIRST AI POLICY COVERS

Approved tools
Which tools staff may use, and on which plans.

Never-touch data
Customer, employee and financial data AI must not see.

Human review
Which outputs a person checks before they go out.

Disclosure
When you tell customers that AI helped.

Ownership
Who updates the policy as the tools change.

QUESTIONS TEAMS ASK

Do leaders need a technical background?	No. Every exercise uses plain language and your own documents. Nobody writes code.
How do you handle our data?	We sign your NDA before the session. Exercises use redacted or synthetic data where needed.
Can we run it online?	Yes, as a live online session. In person works best, because leaders try the tools side by side.

TOOLS WE TEACH: CHATGPT · CLAUDE · GEMINI · MICROSOFT COPILOT · PERPLEXITY · NOTEBOOKLM

NEXT STEP

Book a free 15-minute discovery call.

anandwana001@gmail.com
sharpfirst.school